

### Frequently Asked Questions

#### How do I apply?

Please click <u>here</u>, or visit The Consortium online at <u>www.makeyourcareermove.com</u> or <u>www.cgsm.org</u>.

#### Are there any schools that accept the GRE?

Currently, the following member schools have elected to accept GRE scores in addition to or in lieu of GMAT scores. If you have taken the GRE more than once, please list only your highest score.

- Carnegie Mellon University
- Cornell University
- Dartmouth College
- Emory University
- University of Michigan Ann Arbor
- New York University
- University of North Carolina at Chapel Hill
- University of Rochester
- University of Southern California
- The University of Texas at Austin
- University of Virginia
- Washington University in St. Louis
- Yale University

If you have included any school other than those listed above, you must submit an official GMAT score with your application.

#### Does The Consortium require an interview?

A Consortium interview is no longer a required part of the application process.

Many of our member schools have interview policies and may require or invite applicants to complete a school-specific interview. Interviews will be handled by member schools, per interview policy.

To learn more about each member school's interview policy <u>click</u> <u>here</u> to access our member schools' websites.

<u>Application Deadlines</u> November 15 January 5

> <u>GMAT Code</u> 9X4-6J-59

<u>GRE Code</u> 0483

## Application Fees

1-2 schools	\$150
3 schools	\$200
4 schools	\$240
5 schools	\$275
6 schools	\$300

### Application Requirements

- ✓ Official Transcript (s)
- ✓ GMAT or GRE Scores
- ✓ Recommendations
- ✓ Application Fee

## <u>Contact Us</u>

5585 Pershing Avenue, Suite 240 St. Louis, MO 63112 314.877.5500

recruiting@cqsm.org www.cgsm.org www.makeyourcareermove.com

### What do I do if the schools' deadlines are different than The Consortium's deadlines?

You do not have to complete any application requirements listed on any member school's application website.

<u>Will a school deny me admission if I don't rank them high enough?</u> No. Rankings only affect fellowship offers, which are made well after admission has been decided.

# If I am not African American, Hispanic, or Native American, am I still eligible to be a part of The <u>Consortium?</u>

Any US Citizen or permanent resident who can demonstrate a commitment to the Consortium's mission is eligible to apply (i.e., individuals of any race or ethnicity may apply).

<u>Are the required materials in The Consortium's application different than the schools' requirements?</u> By completing The Consortium's application, you are excused from completing the member schools' direct applications. The materials required in The Consortium application are almost identical to those materials included in each school's application, so you don't have to worry about missing anything the school might want.

### **Re-applicant Process**

<u>I will be reapplying through The Consortium this fall. I tried logging in to my old account but it seems it</u> <u>was deleted. Do I have to re-register or can I use the same account to reapply this year?</u> The Consortium keeps application materials from the previous two application cycles. If you applied earlier than two years ago, you will have to submit an entirely new application. Re-applicants who applied in the last two years must submit a new application that includes all required data forms and essays, an updated résumé, one mission support recommendation, and the application fee. You may reuse the following items: GMAT<sup>®</sup>/GRE score if not expired, professional recommendations, and transcripts.

If you wish to have new recommendations submitted, you may follow the regular instructions for requesting a recommendation. If you would like to re-use a professional recommendation, please email <u>recruiting@cgsm.org</u> with your name, the recommender's name, and the date of your last application.

If you have re-taken the GMAT<sup>®</sup>/GRE since your last application, you should have the updated scores sent to The Consortium. If you have taken additional coursework since your last application, please have those transcripts sent to The Consortium.

## Transcripts

#### Do I need to mail an official transcript to The Consortium office?

No, you do not need to mail an official transcript to The Consortium's office. Instead, you should upload a scanned copy of the transcript to your application.

If you are admitted to a member school and matriculate to that school, you will be required to send an official, sealed transcript directly to the school.

# Do you require a transcript for a semester abroad? Or are transcripts only required when a degree was <u>obtained?</u>

If your study abroad was with a different school from where you received your degree then yes. We need an official copy of your transcripts from any school from which you have received credit. This includes summer sessions at community colleges.

## *I am currently enrolled in school, and my transcripts are not available until after the application deadline. What should I do?*

Upload a transcript that shows courses completed through your current enrollment. At the end of the term, send a new transcript that shows your courses are complete.

## Test Scores (GMAT®/GRE)

## I got a (score) on my GMAT<sup>®</sup>/GRE. Do I still have a chance of getting into school?

The Consortium does not evaluate applications at all, nor do we make any admissions or fellowship decisions. Therefore, Consortium staff members cannot say whether your score will hinder your chances of admission into a Consortium member school. You should contact the admissions department at the schools you are interested in; they will be able to give you a better idea of where your ideal score should be.

## I am not happy with my GMAT<sup>®</sup>/GRE score, but the application deadline is approaching or has passed. Can I still re-take the test?

*If re-taking the GMAT® or GRE, you should consult with the schools you included in your application to determine when the test must be complete.* Check with the schools that you are applying to before you schedule the test, in order to make sure that the next available test date will not be too late for the school to consider your new score. Fax the unofficial score directly to The Consortium and any member school that will accept the unofficial report. Please send the official GMAT® score report to the Consortium using code 9X4-6J-59. The GRE code is 0483.

# *I have already applied directly to a member school. That school told me that I should apply to The Consortium. Is this possible?*

The school-referred application is available by invitation from a member school. Contact your school to inquire; if the school approves your use of the application, the school will provide instructions.

## Recommendations

### <u>One of my recommenders wants to know if the recommendation can be submitted part on letter and</u> part computer; he has typed up a general recommendation letter on my behalf and would like to submit it.

No paper recommendations will be accepted. However, professional recommenders can upload additional documents to the form, and there is a space within the online recommendation for additional comments as well. Please note that membership recommenders do not have the ability to upload additional documents.

## <u>I accidentally submitted my reference request to the wrong email address. Can it be deleted so that I can</u> <u>do it over again?</u>

Yes you can log back into your application and enter the correct email address. This will send out a new message to the new address.

# <u>I cannot ask my current employer for a recommendation</u>. He/she does not know that I am leaving the <u>company</u>. What can I do?

You may want to consider a past employer, a former co-worker, a current co-worker, or a client that can speak to the quality of your work. Use your optional essay to explain your situation and why you could not ask a direct supervisor to write a recommendation.

### Essays

# <u>I understand that all schools get to read the same general questions. Does each school get to read the other school's individual essays?</u>

All schools will see the core essay and the optional essay if you choose to complete it. Each school will see its school-specific essay(s), if applicable. The core essay, the optional essay and the school-specific essay(s) are used to consider your admission to business school and in the fellowship review process.

### Do I have to write the essays listed on the schools' websites?

You do not have to complete any application requirements listed on any member school's application website. Exception: please see the Interview section above.

## *If the materials in The Consortiums application are not directed to a specific school, how do I tailor my application to my choice schools?*

Your application will include a school specific essay for each school. That essay will only be read by that school; it is your opportunity to demonstrate your interest in and knowledge of that program. You may also demonstrate interest in a school through other activities, such as campus visits, and relationships with admission officers, current students and alumni.

### Membership

#### How is membership status decided?

Membership consideration is based on the essay within The Consortium application explaining your commitment to the spirit of The Consortium's mission, and the letter of recommendation from someone who can comment on your commitment to the spirit of The Consortium's mission. For additional information, please visit this <u>page</u>.

#### If I am not awarded a Consortium fellowship, am I still considered a Consortium member?

If you are admitted to a member school, you will receive a letter from The Consortium in mid-March that includes your membership and fellowship decisions. Membership offers are valid even without a fellowship offer.

You must enroll in a member school program to enjoy the benefits of Consortium membership. As a Consortium member, your benefits include early access to 80 corporate partners, attending the annual Orientation Program and Career Forum (OP) held in early summer, and access to a network of more than 6,000 Consortium alumni.

## What is expected of a Consortium member while in school, and after graduation?

Consortium students and alumni are expected to continue to promote diversity in business schools and in management positions within corporations, to participate in the Orientation Program and Consortium events in cities near you, and to spread the word to others!

## Fellowship

#### How many fellowship offers can I receive?

Applicants may only receive one fellowship offer. Fellowships are not transferrable among member schools. Any applicant who has been admitted to a member school should be sure to complete that school's financial aid application. There are two reasons for this: first, the fellowship covers tuition and required fees, but does not pay for living expenses, books, or other personal needs; second, fellowship funds are not transferrable among member schools, so you will need to have options available to fund your studies if you decline a fellowship offer.

#### What exactly does the fellowship pay for?

The fellowship includes full tuition and required fees only. It is renewable for the second year, given that you complete the first year in good academic standing.

#### How can I cover any other expenses while in school?

Any applicant who has been admitted to a member school should be sure to complete that school's financial aid application. There are two reasons for this: first, the fellowship covers tuition and required fees, but does not pay for living expenses, books, or other personal needs; second, fellowship funds are not transferrable among member schools, so you will need to have options available to fund your studies if you decline a fellowship offer.

#### How is the fellowship awarded?

Fellowships are merit-based and awarded by the member school.

#### **Application Processing**

### <u>I have submitted my application and paid my fee. Now what happens? How long will it take to get</u> <u>decisions?</u>

Once your application has been submitted, The Consortium staff will process it to make sure it is complete. If it is not complete, you will be notified via email of what is missing. If it is complete, The Consortium will release it to the schools that you have ranked. Once the application has been released, it is available to the schools. They will process it according to their internal procedures. Admissions decision timeline varies by school. The Consortium mails membership and fellowship decisions in mid-March.

#### <u>I submitted everything to The Consortium, but I got an email from a member school saying that my</u> <u>application was missing information. What happened?</u>

The Consortium uses an online system to process applications and distribute them to the schools. Occasionally, an item may not transmit correctly. The Consortium can forward a copy of the missing item directly to the school.

Sometimes, a school's online system will code a transcript sent by the Consortium as "unofficial." This is because the transcript submitted with the application is a scanned copy of the original. A copy cannot be classified as official; however, there is no need to send a new transcript. Please check with the school to see if this is the case before you call The Consortium about missing transcripts.